GAI-TRONICS®
A HUBBELL COMPANY

VoIP Clean Phone® Telephones

TABLE OF CONTENTS

GAI-TRONICS®
A HUBBELL COMPANY

VoIP Clean Phone® Telephones

Confidentiality Notice

This manual is provided solely as an installation, operation, and maintenance guide and contains sensitive business and technical information that is confidential and proprietary to GAI-Tronics. GAI-Tronics retains all intellectual property and other rights in or to the information contained herein, and such information may only be used in connection with the operation of your GAI-Tronics product or system. This manual may not be disclosed in any form, in whole or in part, directly or indirectly, to any third party.

Product Overview

The GAI-Tronics Model 295-702F Flush-Mount and Model 295-702W Wall-Mount VoIP Clean Phone® Telephones are designed for the exacting requirements of clean rooms. They are constructed of stainless steel and have a completely smooth polyester front panel that will not trap particulate matter. Calls are made by pressing one of the three auto-dial buttons or by using the fully functional keypad. The oversized, clearly labeled buttons allow for easy operation with gloved hands.

The VoIP Clean Phone® Telephones are designed for connection to a 10/100 BaseT Ethernet network. These telephones will operate from Power-over-Ethernet or an external power source. The VoIP telephones provide direct point-to-point communications between personnel throughout the facility over the existing LAN.
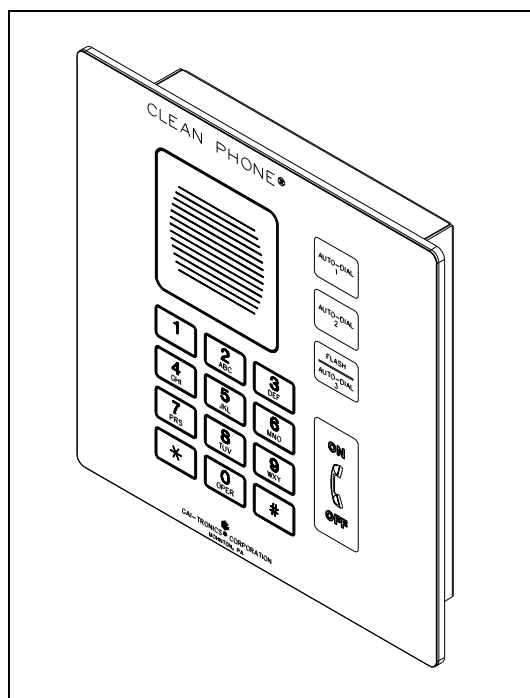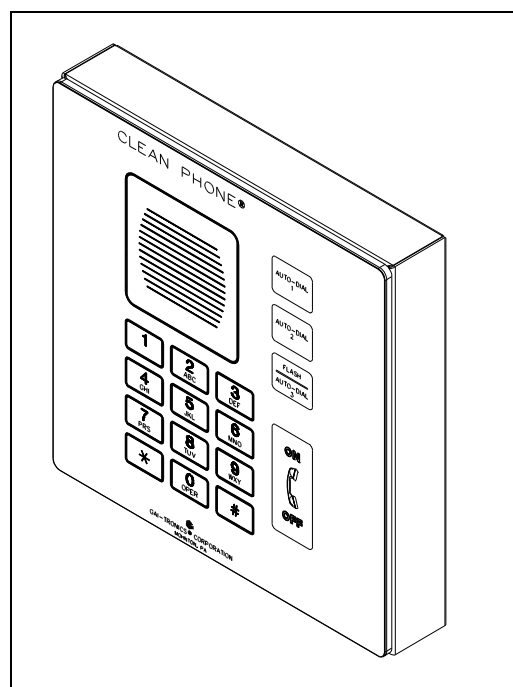

Figure 1. Model 295-702F

Figure 2. Model 295-702W

Models

The following VoIP Clean Phone® Telephones are detailed in this manual:

Table 1. Model Chart

Model	Description
295-702W	**Surface-Mount VoIP Telephone** including a stainless steel front panel with polyester overlay, three autodial buttons, hookswitch push button, off-hook indicator, keypad, and stainless steel surface-mount enclosure.
295-702F	**Flush-Mount VoIP Telephone** including stainless steel front panel with polyester overlay; three autodial buttons, hookswitch push button, off-hook indicator, keypad, and stainless steel mounting bracket.

System Requirements and Limitations

The VoIP Telephones require Power-over-Ethernet or a local 24–48 V dc power source for operation. Two VoIP telephones can be connected in a peer-to-peer configuration without the need for a LAN. However, a 10/100 BaseT Ethernet with SIP Server is required for systems containing three or more VoIP Telephones. Conferences are limited by the customer's LAN media capabilities and the services available at each end point.

In addition to direct point-to-point dialing (peer-to-peer), directly or via a SIP server, each telephone is capable of receiving a Multicast broadcast. Multicast allows a single audio stream to be sent to multiple end points simultaneously, to achieve multi-point paging or Public Address functionality over IP. Multicast requires the use of a SIP server that specifically supports Multicast functionality and each telephone must be configured (enabled) to receive Multicast packets.

Tips for VoIP Subscribers

If you have or are thinking of subscribing to an interconnected VoIP service, you should:

- Provide your accurate physical address to your interconnected VoIP service provider to ensure that emergency services can quickly be dispatched to your location.

- Be familiar with your VoIP service provider's procedures for updating your address, and promptly update address information in the event of a change.

- Have a clear understanding of any limitations of your 911 service.

- If your power is out or your internet connection is down, be aware that your VoIP service may not work. Consider installing a backup power supply, maintaining a traditional telephone line, or having a wireless telephone as a backup.

- If you have questions about interconnected VoIP and 911 or about VoIP in general, see http://www.fcc.gov/cgb/consumerfacts/voip.html.

Features and Functions

The Clean Phone® Telephone's voice-over-internet protocol (VoIP) include the following features:

- SIP compatible (RFC3261)

- Automatic call divert (memory list)

- Real-time alarm reporting via email, syslog, or TMA software

- Configurable via web page, serial link or download

- Four auxiliary inputs; two volt-free contact outputs

- Multicast capability, up to eight addresses

Operation

Placing an Autodial Call from a VoIP Clean Phone®

To place an autodial call:

1. Press the desired autodial push button to place an immediate call to a preprogrammed number.

2. When the call is connected, the hookswitch indicator will light.

3. The call is terminated by the following: pressing the ON/OFF push button, or the receiving caller hanging up, or the defined timeout of the call duration, or via the SIP Server.

Placing a General Telephone Call

To place a general telephone call:

1. Press the ON/OFF push button.

2. Wait for the dial tone.

3. Use the keypad to dial the desired number.

4. When the call is connected, the "off-hook" indicator will light.

5. The call is terminated by one of the following methods: pressing the ON/OFF push button, the receiving caller hanging up, call duration timeout, or via the SIP Server.

Receiving a Call

When a VoIP Clean Phone® is called, the unit automatically goes off-hook (auto-answer) and a conversation can take place.

Multicast Broadcast

When making a Multicast call, the SIP server will send a paging request to a specific IP address and expect multiple telephones to accept and play the subsequent audio. GAI-Tronics VoIP telephones can be programmed for up to eight Multicast addresses to permit the receipt of Multicast broadcasts from different sources or to enable zoning of broadcasts. Each Multicast address can be assigned a priority (via programming) to define which can override which. A telephone with Multicast enabled can still make and receive normal calls (peer-to-peer or SIP server). Normal calls can be assigned a priority level, defining whether calls can override Multicasts or vice versa.

Monitoring and Reporting

Each telephone can recognize and generate several hardware and configuration fault condition alarms. These alarms can be signaled to a remote site using three methods:

- Syslog output over TCP

- SMTP mail message

- Telephone Management Application (TMA) software (purchased separately)

Available alarms are:

- Handset integrity loop (if applicable)

- Configuration error

- Cold reset (power cycle)

- Warm reset (internal command)

- Keypad error (if applicable)

- Key hook (off hook status, if applicable)

- Register fail

- Audio Path Test (speaker/microphone test)

Installation

General Information

⚠WARNING⚠ **This product can contain hazardous voltages. Always remove power to this station and any associated equipment before beginning any installation.**

⚠CAUTION⚠ **Do not install this equipment in areas other than those indicated on the approval standards listing in the "Specifications" section of this manual. Such installation may cause a safety hazard and consequent injury or property damage.**

Install equipment without modification and according to all applicable local and national electrical codes. Consult the National Electrical Code (NFPA 70), Canadian Standards Association (CSA 22.1), and local codes for specific requirements regarding your installation. Class 2 circuit wiring must be performed in accordance with NEC 725.55.

NOTE: This equipment has been tested and found to comply with the limits for a Class A digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. Depending upon the wiring and features used on this device, additional precautions may be necessary not to cause harmful interference. Operation of this equipment in a residential area is likely to cause harmful interference in which case the user will be required to correct the interference at his own expense.

Safety Guidelines

When installing any GAI-Tronics equipment, please adhere to the following guidelines to ensure the safety of all personnel:

- Do not install wiring during a lightning storm.

- **Electrostatic Discharge (ESD) Protection:** Your VoIP telephone may have an earth ground terminal provision. If so, ensure that it is connected to ground in accordance with all local safety regulations and the National Electrical Code (NEC). Grounding has to be ensured for safe and stable communications. Do not use long and coiled ground wires. Trim ground wires to the required length. Use a star configuration whenever possible. Please note proper grounding does not eliminate the need for lightning protection for the telephone or the telephone system. A Cat5 data line lightning surge protector is recommended for telephones subject to any electrostatic discharge (e.g. lightning).

- Do not install jacks in wet locations unless the jack is specifically designed for wet locations.

Station Placement

To prevent feedback problems in the system, volume settings and station placement must be taken into consideration. Unpleasant feedback problems can be reduced by:

- Pointing the telephone away from other telephones located nearby
- Reducing volume levels

Feedback problems can be avoided by installing each VoIP Clean Phone® in a separate room and wall.

Model 295-702F

The mounting and wiring instructions are as follows:

1. Remove the front panel from the back bracket.

2. Refer to Figure 5 on page 10 for cut-out details. Use the cut-out dimensions as a guide to mark the wall, and make the required cuts.

3. If using Power-over-Ethernet, without any optional inputs or outputs, place the bushing around the Ethernet cable so that it is located approximately 5 inches from the end of the cable. Snap the bushing closed and insert into the double "D" hole in the bottom of the back bracket. See Figure 3 and Figure 6.

4. If using local power or optional inputs or outputs, route the cables through the "D" hole in the bottom of the back bracket. See Figure 6.

5. Place the back bracket in the wall. Locate the mounting holes. Refer to Figure 6.

Figure 3. Bushing

6. Drill holes in the lower right and upper left corners and secure the bracket with screws. Drill the rest of the holes you intend to use, and secure the bracket with the remaining screws.

7. Plug in the Ethernet cable and connect other optional cables as shown in the "Field Wire Installation" section on page 14.

8. Perform the initial programming of the telephone. Refer to the "Programming" section beginning on page 18.

9. Take the front panel of the VoIP Clean Phone® and align it with four slots in the back bracket.

10. Press the panel in firmly and then push downward to seat the panel in the slots.

NOTE: The Model 295-702F is designed for general wipe down cleaning and to prevent collection (internally and externally) of particulate matter. Additional protection against moisture can be attained by sealing between the outer edge of the telephone panel and the mounting surface with silicone or RTV. Any sealing substance used must be verified to be compatible with cleaning solutions used.
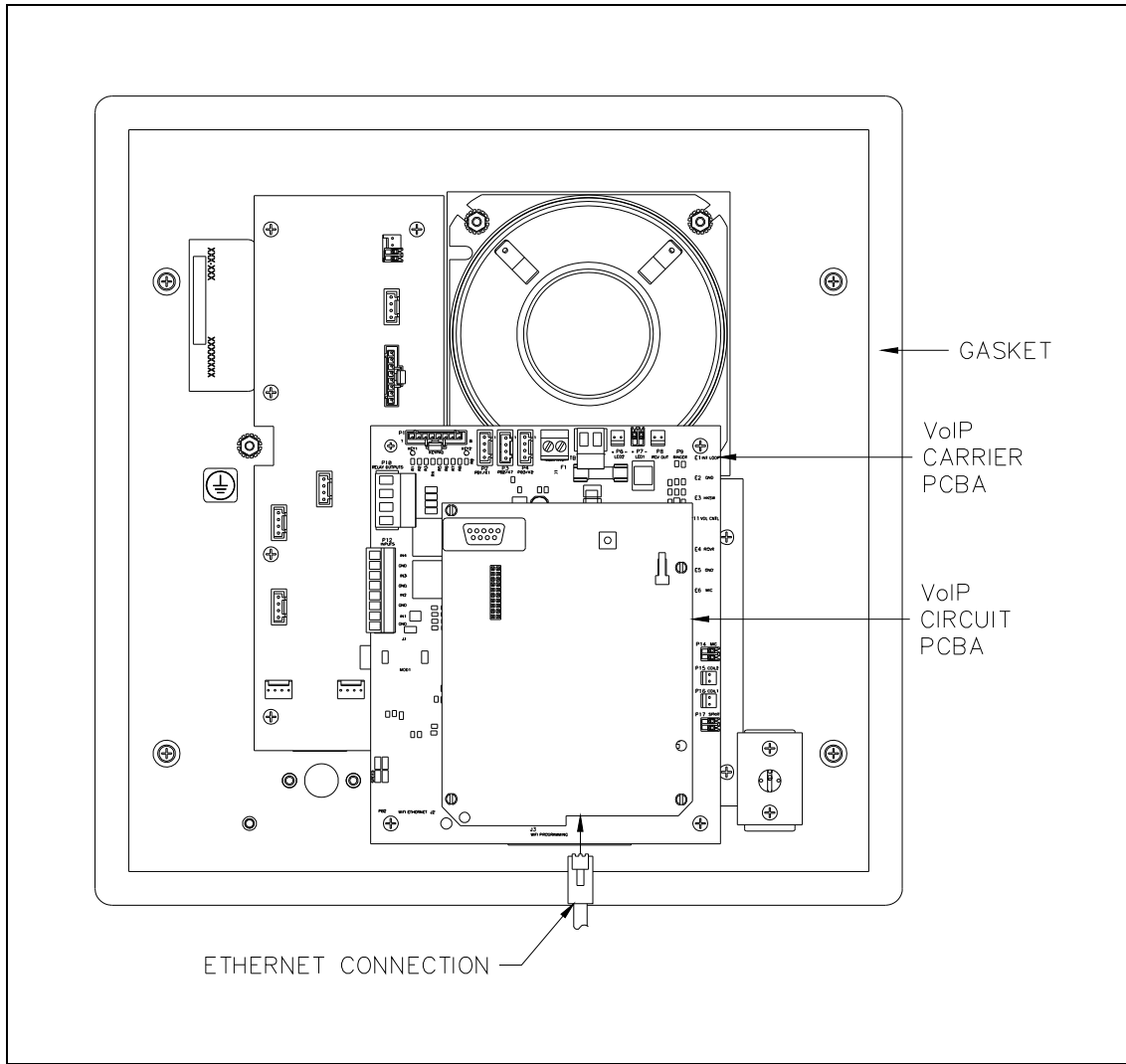
Figure 4. Inside Front Panel
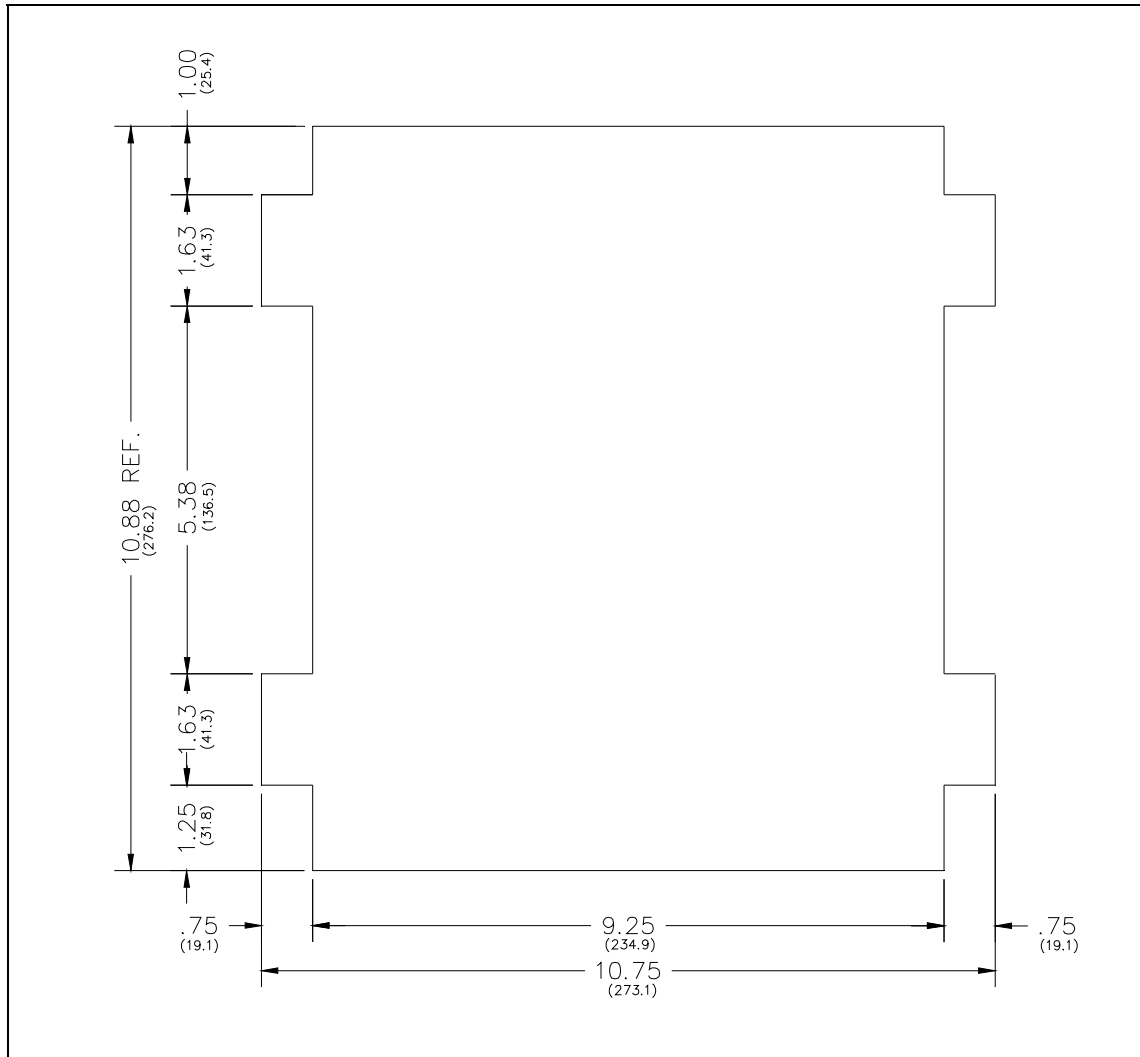
Figure 5. Wall Cut-out Dimensions for Model 295-702F
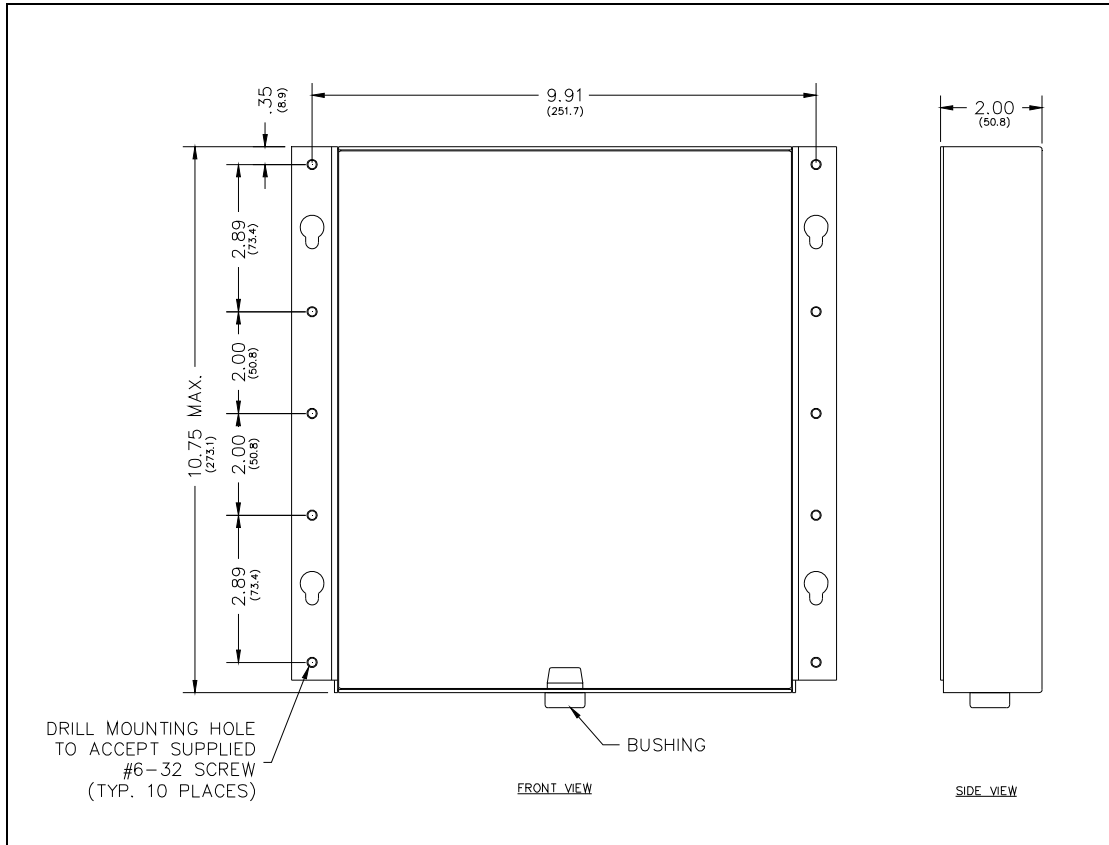
Figure 6. Back Box for Model 295-702F
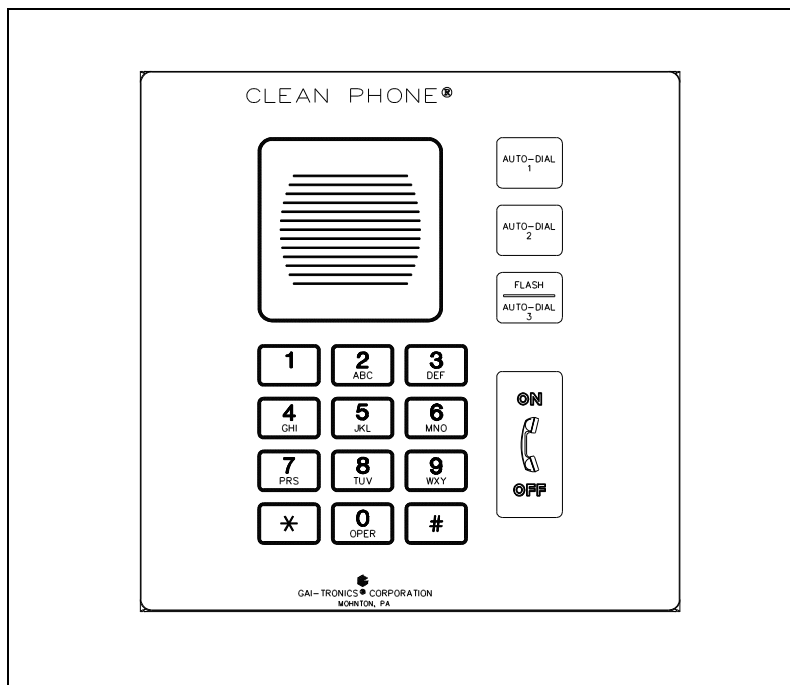
Figure 7. Front Panel

Model 295-702W

The mounting and wiring instructions are as follows:

1. Remove the front panel from the back box.

2. If using Power-over-Ethernet, without any optional inputs or outputs, place the bushing around the Ethernet cable so that it is located approximately 5 inches from the end of the cable. Snap the bushing closed and insert into the double "D" hole in the back box. See Figure 3 and Figure 8.

3. If using local power or optional inputs or outputs, route the cables through the "D" hole in the bottom of the back box. See Figure 3 and Figure 8.

4. Position the back box on the wall, making sure the box is level.

5. Using the back box as a template, drill holes in the lower right and upper left corners, and secure the back box with the screws. Drill the rest of the holes you intend to use, and secure the box with the remaining screws.

6. Plug in the Ethernet cable and connect other optional cables, as shown in the "Field Wire Installation" section on page 14.

7. Perform the initial programming of the telephone. Refer to the "Programming" section beginning on page 18.

8. Take the front panel of the Clean Phone® and align it with the four slots in the back box.

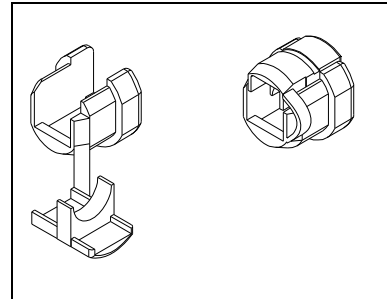9. Press the panel in firmly, and then push downward to seat the panel in the slots.

NOTE: The Model 295-702W is designed for general wipe down cleaning and to prevent collection (internally and externally) of particulate matter.
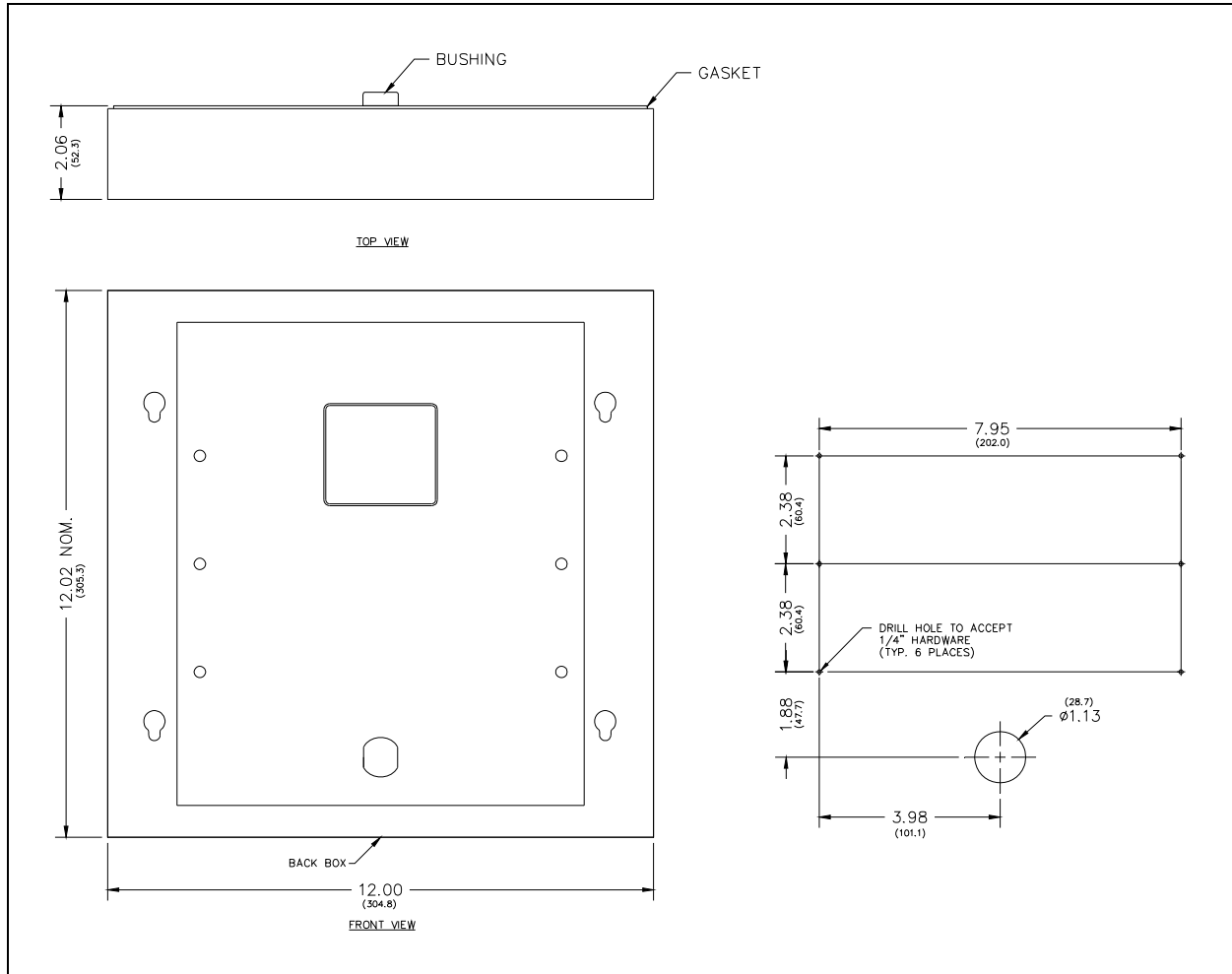
Figure 8. Mounting the Model 295-702W

Setup

Field Wire Installation

After all the field wires are pulled through the rear enclosure, install all connections as indicated below. Refer to Figure 9 for wiring details. Refer to Table 5 on page 17 for the recommended conductor sizes.

NOTE: Consult the National Electrical Code (NFPA 70), Canadian Standards Association (CSA 22.1), and local codes for the specific requirements regarding your installation. Install all equipment without modification and according to the local and national codes. Class 2 circuit wiring must be performed in accordance with NEC 725.55.

Power

Power-Over-Ethernet

Connect power to the system as indicated in your PoE equipment manual.

Local Power

When PoE is not available, a separate, isolated 24–48 V dc power supply is required. A removable terminal block P5 has been provided for connection of local power to the telephone. Connect the positive conductor to the (+) terminal and the negative conductor to the (−) terminal of P5. See Figure 9 for wiring and for the location of P5.

Table 2. Power – P5

Pin	Label	Description
1	(+)	Positive
2	(−)	Negative

Ground

The enclosure must be connected to earth ground. Install a #6 ring lug on the ground conductor and secure it with the ground terminal located on the rear of the front panel.

Network

Connect a Cat5 or Cat5e cable with an RJ45 connector between the Local Area Network (LAN) and the VoIP PCBA.
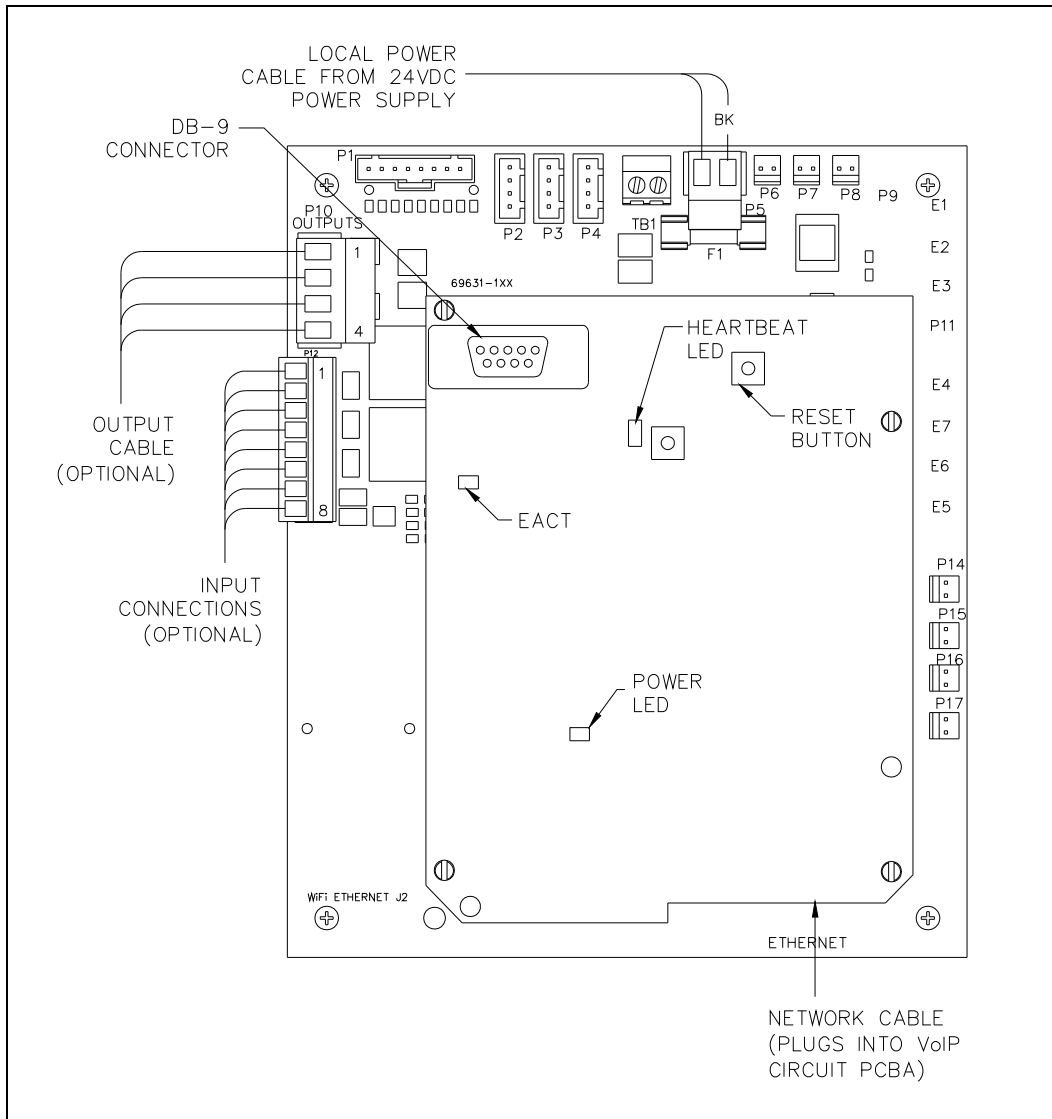
Figure 9. VoIP Telephone PCB Assembly

I/O

Inputs

Four auxiliary inputs have been provided for customer use. Terminations for these inputs are provided on terminal block P12.

Table 3. Auxiliary Inputs – P12

Pin	Label	Function
1	IN4	Input 4
2	COM	Common
3	IN3	Input 3
4	COM	Common
5	IN2	Input 2
6	COM	Common
7	IN1	Input 1
8	COM	Common

Outputs

Two outputs have been provided for customer use. Terminations for these outputs are provided on connector P10.

Table 4. Output Contacts – P10

Pin	Label	Description
1	C1	Common Output 1
2	NO1	Normally Open Output 1
3	C2	Common Output 2
4	NO2	Normally Open Output 2

Recommended Cabling

Table 5. Recommended Cabling

Cable Use	Size and Type
LAN	Cat5 or Cat5e cable with an RJ45 connector
Power	Two-conductor, No. 22 AWG is typical
Inputs	Two-conductor, No. 22 AWG is typical
Output contacts	Two-conductor, No. 18 AWG is typical

VoIP Telephone Input Contacts

Each VoIP Clean Phone® Telephone accepts four volt-free inputs. Refer to the "Specifications" section of this manual for the input ratings.

The function of each input is configurable. Inputs can be configured for one of the following modes: On, Off, or On/Off. The signals can also be inverted between active high (INVERT) or active low (NORMAL). Activation of these inputs can be configured to update a SYSLOG or generate an email. Please refer to Figure 9 on page 15 of this manual and the "Logic Settings" section of GTC Pub. 42004-396, "VoIP Telephone Configuration Guide" for programming instructions for these inputs.

VoIP Telephone Output Contacts

Each VoIP Clean Phone® Telephone contains two voltage-free output contacts. Refer to the "Specifications" section of this manual for the output ratings. Both outputs are single-pole, single-throw contacts.

The function of each output is configurable. Outputs can be configured for one of the following modes: On, Off, Pulse, Mute, Ring, Call, Connect, Hook, In Use, Ring Cadence, Ring Out, Page, Registered, or Emergency. In some modes, the duration of the activation or on/off times can also be set. Please refer to Figure 9 on page 15 of this manual and the "Logic Settings" section of GTC Pub. 42004-396, "VoIP Telephone Configuration Guide" for programming instructions for these outputs.

Status Indication

Power

The Power LED located on the VoIP PCBA illuminates when power is applied to the telephone. Please refer to Figure 9 on page 15 for location.

Heartbeat

The Heartbeat LED located on the VoIP PCBA will flash when the telephone is operational over the LAN. Please refer to Figure 9 on page 15 for location.

EACT

The EACT LED located on the VoIP PCBA will turn ON when VoIP PCBA is connected to an Ethernet device and flash when data is being transmitted. Please refer to Figure 9 on page 15 for location.

Programming

The installer should ensure that the network is configured to allow VoIP communications (using the SIP protocol) between the desired locations before attempting to configure the GAI-Tronics VoIP Telephones.

The general sequence for set up of the VoIP Clean Phone® Telephone is as follows:

VoIP PCBA Setup

Verify the PC is connected to the same network as the VoIP telephone.

The easiest way to get started is to make a network connection to the unit and log on via a web browser. The unit is initially set with a static IP address:

IP address   192.168.1.2

A user name and password will be requested. The initial factory settings are:

User Name   **user**

Password   **password**

Changing the user name and password is recommended. This security measure helps to prevent unauthorized changes to the VoIP Telephone Interface's configuration.

VoIP PCBA Initial Network Configuration

Each VoIP PCBA must be set up for the network prior to installation. Assign a local ID, domain, proxy, and registrar.

Assign a host name	The host name provides identification of the different VoIP PCBAs on the network.
Test	Verify that calls can be made successfully.
Maintain	Monitor alarms. Set up auto-updates.

Refer to Pub. 42004-481 for programming instructions of these VoIP devices.

Maintenance

⚠️**WARNING** ⚠️ **This product can contain hazardous voltages. Always remove power to this station prior to servicing.**

General Information

1. Inspect and replace frayed or cracked wiring.

2. Secure/replace loose wires and terminal lugs.

3. Remove corrosion from terminals.

4. Inspect fuse F1 on the VoIP Carrier PCBA.

Service

If your VoIP Clean Phone® Telephone requires depot service, contact your Regional Service Center for a return authorization number (RA#). Equipment should be shipped prepaid to GAI-Tronics with a return authorization number and a purchase order number. If the equipment is under warranty, repairs will be made without charge. Please include a written explanation of all defects to assist our technicians in their troubleshooting efforts.

Call 800-492-1212 inside the USA or 610-777-1374 outside the USA for help identifying the Regional Service Center closest to you.

Troubleshooting

Table 6. Troubleshooting Chart

Problem	Possible Solution
Low volume	If the volume is low, increase the volume level in the telephone's programming configuration.
High volume	If the volume is high, decrease the volume level in the telephone's programming configuration.
Front panel push buttons are not operational	Verify the push buttons are properly configured. Verify power is applied to the unit.
Inputs not operational	Check the input connections. Verify the inputs are properly configured.
Outputs not operational	Check the output connections. Verify the outputs are properly configured.
Cannot make or receive calls	Check the connection of the LAN cable. Verify that power is applied to the unit. Verify the LAN parameters have been configured properly. Verify the telephone has been set up on the network.
No power indication	Check the power connections. If using PoE, check the operation of the PoE equipment.

Specifications

Power

Network power.. Power-over-Ethernet, 802.3af compliant (via RJ45)

Local power requirements... 24–48 V dc, 6 watts

Network.. 10/100 BaseT Ethernet RJ45, Cat5 or Cat5e UTP
Static IP Provisioning or DHCP STUN client (NAT traversal)

Call control signaling.. SIP (RFC3261 compliant) loose routing

Configuration .... Embedded web server
Configuration file download
Direct serial connection
Password protection

Inputs

Keypad .... 3 × 4 matrix

Push buttons... Three autodial and an off-hook indicator/switch

Configurable inputs (quantity = 4).. Internal pull-up 3.3 V dc tolerant

Outputs

Output 1 .... 8 amps @ 30 V ac/dc (resistive load)

Output 2 .... 8 amps @ 30 V ac/dc (resistive load)

Indicators

External.. Off-hook indicator light

Internal on VoIP PCBA .... Power, Heartbeat, & EACT LEDs

Audio output .... 85 dB SPL or greater @ 1.0 meters (@ 1 kHz)

Mechanical

Temperature range
    Operating.. −4º F to +131º F (−20º C to +55º C)
    Storage... −40º F to 158º F (−40º C to +70º C)

Relative humidity.. Up to 95%, non-condensing

PCBA (printed circuit board assembly)... Conformal coated

Chemical Resistance

Clean Phone® graphic overlay is designed to withstand exposure to many chemicals. Please contact the factory for questions pertaining to chemicals not listed below:

Ajax/Vim in solution	Downey/Lenor[1]	Petroleum spirit[1]
Alkalicarbonate solution[1]	Ethanol	Phosphoric acid (<30%)
Ammonia (<40%)	Glycerin	Potassium ferricyanide
Acetic Acid (50%)	Glycol	Potassium hydroxide (<30%)
Ariel powder in solution[1]	Gumption[1]	Pure turpentine
Bleach[1]	Hydrochloric acid (<36.7%)	SBP 60/95[1]
Castor oil	Hydrogen Peroxide (25% solution)	Sulfuric acid (<10%)
Caustic soda (<40%)	Linseed Oil	Tomato Ketchup
Cutting oil	Methanol	Trichloroacetic acid (<50%)
Cylohexanol	Nitric Acid (<10%)	White spirit
Diacetone alcohol	Paraffin oil	Windex[1]
Diesel	Persil powder in solution[1]	Wisk

[1]Extremely faint glossing of the texture was noted.

The Clean Phone® graphic overlay is NOT resistant to the following:

Concentrated mineral acids	High pressure steam at over 100º C	Methylene chloride
Concentrated caustic solution	Benzyl alcohol	UV exposure
Dimethylformamide	Tetrahydrofuran	

Model 295-702F Clean Phone®

Construction... Front panel: 8 mil polyester over 16-gauge stainless steel
Mounting bracket: 16-gauge stainless steel

Dimensions .... Front panel: 12.00 W × 12.00 H inches; (304.8 × 304.8 mm)
Mounting bracket: 10.75 W × 10.88 H × 1.75 D inches; (273.1 × 276.2 × 44.3 mm)

Model 295-702W Clean Phone®

Construction... Front panel: 8 mil polyester over 16-gauge stainless steel
Back enclosure: 16-gauge stainless steel

Dimensions .... Front panel: 12.00 W × 12.00 H inches (304.8 × 304.8 mm)
Back enclosure: 12.00 W × 12.00 H × 2.06 D inches (304.8 × 304.8 × 52.3 mm)

Shipping weight & dimensions... 12.15 lbs., 17.00 × 17.00 × 11.00 inches

Approval Standards

Safety of Information Technology Equipment .... UL/CSA 60950
Compliance to Standard... FCC CRF 47 Part 15

Replacement Parts and Accessories

Part No.	Description
12565-702	Carrier/VoIP PCBA Replacement Kit
12585-001	Speaker Assembly Replacement Kit
40419-011	Optional Plug-in Power Supply, 120/240 V ac input, 24 V dc output
235-001	Maintenance Cover
12575-008	Replacement Front Panel Kit

Warranty

Equipment. GAI-Tronics warrants for a period of one (1) year from the date of shipment, that any GAI-Tronics equipment supplied hereunder shall be free of defects in material and workmanship, shall comply with the then-current product specifications and product literature, and if applicable, shall be fit for the purpose specified in the agreed-upon quotation or proposal document. If (a) Seller's goods prove to be defective in workmanship and/or material under normal and proper usage, or unfit for the purpose specified and agreed upon, and (b) Buyer's claim is made within the warranty period set forth above, Buyer may return such goods to GAI-Tronics' nearest depot repair facility, freight prepaid, at which time they will be repaired or replaced, at Seller's option, without charge to Buyer. Repair or replacement shall be Buyer's sole and exclusive remedy. The warranty period on any repaired or replacement equipment shall be the greater of the ninety (90) day repair warranty or one (1) year from the date the original equipment was shipped. In no event shall GAI-Tronics warranty obligations with respect to equipment exceed 100% of the total cost of the equipment supplied hereunder. Buyer may also be entitled to the manufacturer's warranty on any third-party goods supplied by GAI-Tronics hereunder. The applicability of any such third-party warranty will be determined by GAI-Tronics.

Services. Any services GAI-Tronics provides hereunder, whether directly or through subcontractors, shall be performed in accordance with the standard of care with which such services are normally provided in the industry. If the services fail to meet the applicable industry standard, GAI-Tronics will re-perform such services at no cost to buyer to correct said deficiency to Company's satisfaction provided any and all issues are identified prior to the demobilization of the Contractor's personnel from the work site. Re-performance of services shall be Buyer's sole and exclusive remedy, and in no event shall GAI-Tronics warranty obligations with respect to services exceed 100% of the total cost of the services provided hereunder.

Warranty Periods. Every claim by Buyer alleging a defect in the goods and/or services provided hereunder shall be deemed waived unless such claim is made in writing within the applicable warranty periods as set forth above. Provided, however, that if the defect complained of is latent and not discoverable within the above warranty periods, every claim arising on account of such latent defect shall be deemed waived unless it is made in writing within a reasonable time after such latent defect is or should have been discovered by Buyer.

Limitations / Exclusions. The warranties herein shall not apply to, and GAI-Tronics shall not be responsible for, any damage to the goods or failure of the services supplied hereunder, to the extent caused by Buyer's neglect, failure to follow operational and maintenance procedures provided with the equipment, or the use of technicians not specifically authorized by GAI-Tronics to maintain or service the equipment. THE WARRANTIES AND REMEDIES CONTAINED HEREIN ARE IN LIEU OF AND EXCLUDE ALL OTHER WARRANTIES AND REMEDIES, WHETHER EXPRESS OR IMPLIED BY OPERATION OF LAW OR OTHERWISE, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

Return Policy

If the equipment requires service, contact your Regional Service Center for a return authorization number (RA#). Equipment should be shipped prepaid to GAI-Tronics with a return authorization number and a purchase order number. If the equipment is under warranty, repairs or a replacement will be made in accordance with the warranty policy set forth above. Please include a written explanation of all defects to assist our technicians in their troubleshooting efforts.

Call 800-492-1212 (inside the USA) or 610-777-1374 (outside the USA) for help identifying the Regional Service Center closest to you.